

**ORIGINAL**  
**SOLICITATION # R420-25**

**Nebraska Department of  
Transportation Research Program  
Outreach and Administrative  
Assistance**

July 18, 2025

Prepared for:  
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Nebraska Department of Transportation Operations Division  
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Prepared and Submitted by:  
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Methodology and Evaluation Research Core Facility  
University of Nebraska-Lincoln

**Methodology and Evaluation Research Core Facility**  
University of Nebraska-Lincoln  
370 Prem S. Paul Research Center at  
Whittier School  
2200 Vine St.  
Lincoln, NE 68583-0866  
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25-0549 # 401111138

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## **Corporate Overview**

### **Bidder Identification and Information**

Board of Regents of the University of Nebraska for the University of Nebraska – Lincoln  
151 Prem S. Paul Research Center  
2200 Vine Street  
Lincoln, NE 68583-0861

Date of Incorporation: February 15, 1869

### **Financial Statements**

Financial information for the University of Nebraska and University of Nebraska – Lincoln can be found at the following web address:

<https://nebraska.edu/offices-policies/business-finance/accounting-finance>

The 2024 Financial Statement is over 100 pages long, and a web address is provided in lieu of a physical copy to limit proposal length.

### **Change of Ownership**

No change of ownership is anticipated for the life of this contract.

### **Office Location**

Methodology and Evaluation Research Core Facility  
270 Prem S. Paul Research Center at Whittier School  
2200 Vine Street  
Lincoln, NE 68503

### **Relationships with the State**

The bidder is a state entity and has entered numerous contracts with other state entities over the past five (5) years. MERC currently have an active contract with NDOT Highway Safety Office.

### **Bidders Employee Relations to the State**

All bidder employees are state employees, as they are employees of the University of Nebraska – Lincoln.

Table 1 Full-Time Employee Affiliation and Job Title

Employee Name	Agency Affiliation	Job Title
Alian Kasabian, PhD	University of Nebraska – Lincoln	Director
Jenn Rutt, PhD	University of Nebraska – Lincoln	Associate Director
Aiden Quinn, PhD	University of Nebraska – Lincoln	Senior Evaluation Project Manager
Emma Carsterns	University of Nebraska – Lincoln	Evaluation Project Manager
Francine Goh, PhD	University of Nebraska – Lincoln	Evaluation Project Manager
Jacque Barmore	University of Nebraska – Lincoln	Project Associate
[TBD - Currently Hiring]	University of Nebraska – Lincoln	Project Associate

Contract Performance

The bidder has had no contracts which were terminated for default within the last five (5) years.

Summary of Bidders Corporate Experience

Table 2 Examples of Bidder Experience

Organization	Time Period	Scheduled Completion Date	Actual Completion Date	Customer Name and Contact Information	Prime or Subcontractor
Nebraska Department of Transportation Highway Safety Office (NDOT HSO)	5/1/2024 - 9/30/2025	9/30/2025 (continuation TBD)	Currently ongoing	William Kovarik <a href="mailto:william.kovarik@nebraska.gov">william.kovarik@nebraska.gov</a> and Ashley Pick <a href="mailto:Ashley.Pick@nebraska.gov">Ashley.Pick@nebraska.gov</a>	Prime
Nebraska Collegiate Prevention Alliance (NECPA) [formerly the Nebraska Collegiate Consortium (NCC)]	3/1/2018 - 9/30/2025	Ongoing (continuation in progress)	Currently ongoing	Megan Hopkins <a href="mailto:mhopkins2@unl.edu">mhopkins2@unl.edu</a>	Subcontractor (Prime funder: NDOT)
Nebraska Department of Health & Human Services Division of Behavioral Health (NDHHS DBH)	10/1/2013 - 6/30/2026	6/30/2026 (continuations TBD)	Currently ongoing	Delainie Johnson <a href="mailto:Delainie.Johnson@nebraska.gov">Delainie.Johnson@nebraska.gov</a>	Prime (co-Prime with Partners for Insightful Evaluation)

*NDOT HSO - Racial Profiling project:*

MERC provides data acquisition, management, cleaning, and analytic services in addition to reporting on findings from traffic stop data across the State of Nebraska. Specifically, this project's objective was to gather available outcome data to examine for differences in traffic stops based on the known or perceived race of the person being stopped.

*NECPA projects:*

MERC's services on projects for this client are data collection, management, cleaning, and analytic services, as well as reporting on findings for more than 23 institutions/organizations on collegiate substance attitudes, perceptions, and behaviors. In addition, depending on the project, MERC develops either brief fact sheets on standard measures for each institution annually or comparison briefs highlighting significant findings for each institution per round of data collection.

*NDHHS DBH projects:*

In collaboration with *Partners for Insightful Evaluation*, MERC provides evaluation services on two sources of funding for the DBH, including the Substance Use Prevention, Treatment, and Recovery Services (SUPTRS) Block Grant [formerly known as the Substance Abuse Prevention and Treatment Block Grant (SABG)] and the Strategic Prevention Framework – Partnerships for Success (SPF-PFS) substance prevention funding. Our services over the past 12 years have been comprised of multi-level, multi-site evaluations including qualitative site visits interviews and focus groups, program- and community-level surveys, assisting with question design and data analysis for state-level data collection (e.g., the Nebraska Risk & Protective Factor Student Survey [NRPFS], the Nebraska Community Alcohol Opinion Survey [NCAOS] and the Nebraska Young Adult Alcohol Opinion Survey [NYAAOS]), developing data briefs, providing data training and technical assistance, as well as reporting across all sites and levels (including longitudinal examinations).

**Summary of Bidders Proposed Personnel/Management Approach**

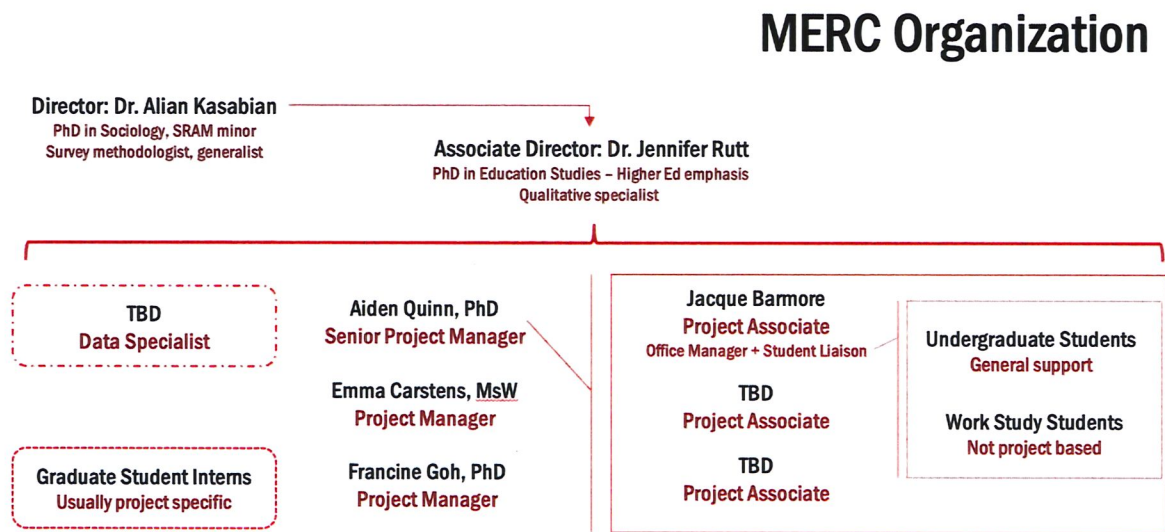
As a non-profit, fee-for-service center, our staff are assigned to work based on workload, expertise, and skillset. Any of our staff could contribute to the work on this project over the course of funding. Our small team allows for dedicated project focus, and the entire team maintains familiarity with our active roster of projects in MERC's portfolio. Our current staff roster includes the following personnel:

- Dr. Alian Kasabian, Director – lead survey methodologists, consults and provides expertise on projects, as needed.
- Dr. Jennifer Rutt, Associate Director – lead qualitative specialist, oversight of staff and MERC's project portfolio.
- Dr. Aiden Quinn, Senior Evaluation Project Manager – all duties and responsibilities of an Evaluation Project Manager, plus provides oversight of junior staff, and develops/implements trainings.



- Emma Carstens & Dr. Francine Goh, Evaluation Project Managers - manages assigned projects, including data collection, cleaning/analyzing the data, providing results, and developing reports/deliverables.
- Data Specialist – provides advanced data management, analytic support, as well as training and technical assistance.
- Evaluation Project Associates (3)- assists with data collection, analyzing the data, and reporting the results.
- Various Graduate Student Interns & Undergraduate Student Assistants - assist with data entry, transcription, data collection, analyzing the data, and other clerical support.

Figure 3 MERC Organizational Structure



Our projects are led and managed by one of our Project Managers, who then delegate work among junior staff and student assistants. MERC’s staff have extensive experience and expertise in data synthesis and dissemination through report writing (including executive summaries, research, digests, and fact sheets/data briefs). Our expertise in evaluation, applied sciences, the social sciences, and data collection leads to a diverse team with ranging backgrounds and experience, including but not limited to analyzing/synthesizing data collected by others, developing measurement tools and resources based on data and best practices, making data-driven decisions, as well as collating a variety of data to tell a story and deliver resources.

**Subcontractors**

MERC does not plan to subcontract any part of this contract.

## **Technical Response: Project Description and Scope of Work**

### **Understanding of the Project Requirements**

MERC understands that there are two major parts to this project. The first is to ensure distribution of summary materials from the Midwest Roadside Safety Facility to the general public; the second is to act as administrator for travel requests and provide financial reimbursements, as dictated by each participating state's documented reimbursement policies. To achieve the first part of the project, MERC will provide research summaries, news polls, and a program fact sheet. These deliverables will provide insight on findings to the general public related to the development, importance, and impact of crashworthy safety structures. To do this, project personnel will synthesize existing technical reports to provide translated research for public consumption. Specifically, MERC will provide the following tangible deliverables:

1. **Research Summaries:** MERC will be provided with up to four (4) technical research reports from NDOT. Each of these reports will then be summarized using graphics, visual representations, and easy-to-understand language. These summaries will focus on communicating what research was conducted, how it was conducted, relevant results, and impacts on the transportation industry.
2. **News Polls:** Following guidance from NDOT, MERC will prepare up to ten (10) polls that will be given to consumers. Results from these polls will help to inform future articles, research, and other publishable items to be undertaken by NDOT.
3. **Program Fact Sheet:** MERC will provide one (1) program fact sheet summarizing all in-progress and completed State Planning and Research Projects, drafted in easy-to-understand language that will be accessible by the general public.

To achieve the second major part of this project, MERC will provide administrative services for the Midwest Roadside Safety Facility Pooled Fund. Specifically, MERC will do the following:

1. **Administrative Services:** MERC will collect all necessary information for reimbursement as defined by each state's contract and UNL requirements. MERC, in collaboration with UNL's Research Finance Office (who oversees MERC's financial operations under the umbrella of the Vice Chancellor for Research & Innovation), will coordinate and distribute reimbursement payments directly to Midwest Roadside Safety Facility Pooled Fund members.

### **Proposed Development Approach**

MERC proposes a collaborative and iterative approach with open communication for the development of the required deliverables.

Research Summaries: After NDOT provides MERC with the report, MERC will synthesize the report and draft a summary, focusing on identifying the research problem and major findings. A draft report will be provided to NDOT for review, after which MERC will incorporate comments and edits into a final product.

News Polls: NDOT will provide MERC with a specific topic focus. MERC will conduct initial research and provide NDOT with a proposed poll and response options. MERC will then create the poll, track responses, and analyze data. A data summary will be provided to NDOT for each individual news poll.

Program Fact Sheet: MERC will summarize all on-going and competed research conducted by NDOT. This Fact Sheet will be continuously updated as new projects and research are undertaken

**Technical Requirements**

Secretary of State/Tax Commissioner Registration Requirements: Should MERC be awarded this contract, the University of Nebraska – Lincoln will provide a copy of its current Certificate or Letter of Good Standing within 90 days of award, as requested in the Solicitation.

Solicitation Requirements: See Appendix A

Insurance Requirements: See Appendix B

Corporate Overview: Please refer to pages 3 through 5 of this document for the Corporate Overview

Section II:

**II. TERMS AND CONDITIONS**

Bidder should read the Terms and Conditions within this section and must initial either "Accept All Terms and Conditions Within Section as Written" or "Exceptions Taken to Terms and Conditions Within Section as Written" in the table below. If exception is not taken to a provision, it is deemed accepted as stated. If the bidder takes any exceptions, they must provide the following within the "Exceptions" field of the table below (Bidder may provide responses in separate attachment if multiple exceptions are taken):

- 1. The specific clause, including section reference, to which an exception has been taken;
- 2. An explanation of why the bidder took exception to the clause; and
- 3. Provide alternative language to the specific clause within the solicitation response.

By signing the solicitation, bidder agrees to be legally bound by all the accepted terms and conditions, and any proposed alternative terms and conditions submitted with the solicitation response. The State reserves the right to negotiate rejected or proposed alternative language. If the State and bidder fail to agree on the final Terms and Conditions, the State reserves the right to reject the solicitation response. The State reserves the right to reject solicitation responses that attempt to substitute the bidder's commercial contracts and/or documents for this solicitation.

Accept All Terms and Conditions Within Section as Written (Initial)	Exceptions Taken to Terms and Conditions Within Section as Written (Initial)	Exceptions: (Bidder must note the specific clause, including section reference, to which an exception has been taken, an explanation of why the bidder took exception to the clause, and provide alternative language to the specific clause within the solicitation response.)
	RA	Please see Appendix C



Section III:

III. VENDOR DUTIES

Bidder should read the Vendor Duties within this section and must initial either "Accept All Terms and Conditions Within Section as Written" or "Exceptions Taken to Vendor Duties Within Section as Written" in the table below. If exception is not taken to a provision, it is deemed accepted as stated. If the bidder takes any exceptions, they must provide the following within the "Exceptions" field of the table below (Bidder may provide responses in separate attachment if multiple exceptions are taken):

- 1. The specific clause, including section reference, to which an exception has been taken;
- 2. An explanation of why the bidder took exception to the clause; and
- 3. Provide alternative language to the specific clause within the solicitation response.

By signing the solicitation, bidder agrees to be legally bound by all the accepted terms and conditions, and any proposed alternative terms and conditions submitted with the solicitation response. The State reserves the right to negotiate rejected or proposed alternative language. If the State and bidder fail to agree on the final Terms and Conditions, the State reserves the right to reject the solicitation response. The State reserves the right to reject solicitation responses that attempt to substitute the bidder's commercial contracts and/or documents for this solicitation.

Accept All Vendor Duties Within Section as Written (Initial)	Exceptions Taken to Vendor Duties Within Section as Written (Initial)	Exceptions: (Bidder must note the specific clause, including section reference, to which an exception has been taken, an explanation of why the bidder took exception to the clause, and provide alternative language to the specific clause within the solicitation response.)
	RA	Please see Appendix C

Section IV:

IV. PAYMENT

Bidder should read the Payment clauses within this section and must initial either "Accept All Terms and Conditions Within Section as Written" or "Exceptions Taken to Payment clauses Within Section as Written" in the table below. If exception is not taken to a provision, it is deemed accepted as stated. If the bidder takes any exceptions, they must provide the following within the "Exceptions" field of the table below (Bidder may provide responses in separate attachment if multiple exceptions are taken):

- 1. The specific clause, including section reference, to which an exception has been taken;
- 2. An explanation of why the bidder took exception to the clause; and
- 3. Provide alternative language to the specific clause within the solicitation response.

By signing the solicitation, bidder agrees to be legally bound by all the accepted terms and conditions, and any proposed alternative terms and conditions submitted with the solicitation response. The State reserves the right to negotiate rejected or proposed alternative language. If the State and bidder fail to agree on the final Terms and Conditions, the State reserves the right to reject the solicitation response. The State reserves the right to reject solicitation responses that attempt to substitute the bidder's commercial contracts and/or documents for this solicitation.

Accept All Payment Clauses Within Section as Written (Initial)	Exceptions Taken to Payment Clauses Within Section as Written (Initial)	Exceptions: (Bidder must note the specific clause, including section reference, to which an exception has been taken, an explanation of why the bidder took exception to the clause, and provide alternative language to the specific clause within the solicitation response.)
RA		

Completed Technical Response: Please see pages 5 through 9 of this document for the Technical Response

Completed Cost Sheet: Please see Appendix D.

Detailed Project Work Plan

	Sep-25	Oct-25	25-Nov	Dec-25	Jan-26	25-Feb	Mar-26	Apr-26	25-May	Jun-26	Jul-26	25-Aug
Research Summaries												
Draft and Edit												
Provide to NDOT												
News Polls												
Draft and Edit												
Conduct Analysis												
Provide to NDOT												
Program Fact Sheet												
Draft and Edit												
Provide to NDOT												
Reimbursement												

**Deliverables and Due Dates**

Deliverable due dates will be predominantly dictated by NDOT’s needs. While we cannot estimate defined due dates without knowing when we will receive the information on which the deliverable is based, we anticipate the following lead times:

1. Research Summaries: Provided no more than four (4) weeks after receiving a Research Final Report.
2. News Polls: Provided no more than one (1) week following a confirmed request.
3. Program Fact Sheet: Provided at the end of the contract to ensure inclusion of all active projects.
4. Reimbursement: Conducted yearly during the Spring.

Appendix A: Signed Contractual Agreement Form

CONTRACTUAL AGREEMENT FORM

BIDDER MUST COMPLETE THE FOLLOWING

By signing this Contractual Agreement Form, the bidder guarantees compliance with the provisions stated in this solicitation and agrees to the terms and conditions unless otherwise indicated in writing and certifies that bidder is not owned by the Chinese Communist Party.

Per Nebraska's Transparency in Government Procurement Act, Neb. Rev Stat § 73-603, DAS is required to collect statistical information regarding the number of contracts awarded to Nebraska Vendors. This information is for statistical purposes only and will not be considered for contract award purposes.

RA NEBRASKA VENDOR AFFIDAVIT: Bidder hereby attests that bidder is a Nebraska Vendor. "Nebraska Vendor" shall mean any bidder who has maintained a bona fide place of business and at least one employee within this state for at least the six (6) months immediately preceding the posting date of this Solicitation. All vendors who are not a Nebraska Vendor are considered Foreign Vendors under Neb. Rev Stat § 73-603 (c).

       I hereby certify that I am a Resident disabled veteran or business located in a designated enterprise zone in accordance with Neb. Rev. Stat. § 73-107 and wish to have preference, if applicable, considered in the award of this contract.

       I hereby certify that I am a blind person licensed by the Commission for the Blind & Visually Impaired in accordance with Neb. Rev. Stat. § 71-8611 and wish to have preference considered in the award of this contract.

THIS FORM MUST BE SIGNED MANUALLY IN INK OR BY DOCUSIGN

COMPANY:	Board of Regents, Univ of Nebraska, Univ of Nebraska-Lincoln
ADDRESS:	151 Prem S. Paul Research Center, 2200 Vine Street, Lincoln, NE 68583-0861
PHONE:	402-472-3171
EMAIL:	unlosp@unl.edu
BIDDER NAME & TITLE:	Ronda Alexander, Grants Coordinator III
SIGNATURE:	<i>Ronda Alexander</i>
DATE:	07/18/2025   16:31 CDT

VENDOR COMMUNICATION WITH THE STATE CONTACT INFORMATION (IF DIFFERENT FROM ABOVE)	
NAME:	
TITLE:	
PHONE:	
EMAIL:	

Appendix B: Insurance Requirement

CERTIFICATE OF INSURANCE				DATE					
PRODUCER		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.							
BOARD OF REGENTS OF THE UNIVERSITY OF NEBRASKA 3835 HOLDREGE LINCOLN NE 68583		INSURERS AFFORDING COVERAGE							
INSURED		INSURER A: Self Insured Trust Agreement							
BOARD OF REGENTS OF THE UNIVERSITY OF NEBRASKA 3835 HOLDREGE LINCOLN NE 68583		INSURER B:							
		INSURER C:							
		INSURER D:							
		INSURER E:							
COVERAGES									
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.									
INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS			
A		GENERAL LIABILITY	SELF INSURED TRUST	7/1/2025	7/1/2026	EACH OCCURRENCE	\$1,000,000		
	X	COMMERCIAL GENERAL LIABILITY				DAMAGE TO RENTED PREMISES (Ea occurrence)			
		CLAIMS MADE				X	OCCUR	MED EXP (Any one person)	
	GEN'L AGGREGATE LIMIT APPLIES PER:					PERSONAL & ADV INJURY			
	POLICY PROJECT LOC					GENERAL AGGREGATE	\$3,000,000		
						PRODUCTS - COMP/OP AGG			
A		AUTOMOBILE LIABILITY	SELF INSURED TRUST	7/1/2025	7/1/2026	COMBINED SINGLE LIMIT (Ea Occurrence)	\$1,000,000		
	X	ANY AUTO				BODILY INJURY (per person)			
	X	ALL OWNED AUTOS				BODILY INJURY (per accident)			
	X	SCHEDULED AUTOS				PROPERTY DAMAGE (per accident)			
		HIRED AUTOS							
		NON - OWNED AUTOS							
		GARAGE LIABILITY				Auto Only - Ea Accident			
		ANY AUTO				Other than Auto Only:			
						EA ACC			
						AGG			
		EXCESS/UMBRELLA LIABILITY				EACH OCCURRENCE			
		OCCUR CLAIMS MADE				AGGREGATE			
		DEDUCTIBLE							
		RETENTION \$							
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				WC STATUTORY LIMITS			
		ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?				OTHER			
		If yes, describe under SPECIAL PROVISIONS below				E. L. EACH ACCIDENT			
		OTHER				E. L. DISEASE-EA EMPLOYEE			
						E. L. DISEASE-POLICY LIMIT			
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS									
Evidence of coverage for the University of Nebraska									
CERTIFICATE HOLDER				CANCELLATION					
NE Department of Transportation RFP R420-25 / Dana Smith PO Box 94759 Lincoln, NE 68509				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.					
				AUTHORIZED REPRESENTATIVE:					
				Anne Barnes					

## Appendix C: Exceptions

OFFICE OF SPONSORED PROGRAMS



July 17, 2025

The University of Nebraska-Lincoln (UNL) takes exception to the clauses identified below. Where applicable, UNL has requested suitable replacement language.

### Section II. Terms and Conditions

1. *Section M. Indemnification. General.* UNL, as an instrumentality of the state of Nebraska, is limited regarding indemnification. Agreement by the University to indemnify is a promise to pay funds that have not been appropriated in the current budget year or that may occur in a future budget year that has not yet been appropriated by the Nebraska Legislature. Agreement by the University to such an obligation violates article III, section 25 of the Nebraska Constitution, which states that "[n]o money shall be drawn from the treasury except in pursuance of a specific appropriation made by law" and the state debt limitation in article XIII, section 1 of the Nebraska Constitution. See *State ex rel. Meyer v. Steen*, 183 Neb. 297, 300, 160 N.W.2d 164, 167 (1968) ("Obligations which are to be paid from revenue subject to appropriation by future Legislatures are subject to the state debt limitation provision."). UNL proposes that "To the extent permitted by law," be added to the beginning of this paragraph.
2. *Section M. Indemnification. Intellectual Property.* Same request as above.
3. *Section M. Indemnification. Personnel.* Same request as above.

### Section III. Vendor Duties

1. *Section I. Insurance Requirements.* UNL is self-insured, cannot waive subrogation, and cannot add the State as an additional insured. UNL would request all of Subsection 1. Workers' Compensation Insurance, Subsection 2. Commercial General Liability Insurance, and the Required Insurance Coverage table be stricken, and UNL proposes UNL's standard insurance language as a replacement:
  - a. "As of the date of the execution of this Agreement, UNL is self-insured pursuant to the University of Nebraska General Self-Insurance Program ("Program") and shall remain self-insured throughout the duration of this Agreement. Subject to the terms, conditions, exclusions, and limits of the Statement of Self-Insurance Coverage contained in the Program, the Program shall pay on behalf of UNL during the duration of this Agreement all sums for which UNL shall become legally obligated to pay as damages for liability occurrences, up to the limits of \$1,000,000 per liability occurrence and \$3,000,000 in the aggregate of liability occurrences in any fiscal year. UNL shall provide NDE with written evidence of such coverage upon request and will notify NDE promptly in the event of any modification of such coverage."
2. *Section K. Conflict of Interest.* UNL would request modification as UNL (as an institute of higher education that employs several thousand individuals) cannot agree to not employ any individual with a conflict of interest. UNL maintains a rigorous COI program that regulates actual, potential, or perceived financial, monetary, or other conflicts of interest and conflicts of commitment. UNL would request the second paragraph be deleted in its entirety.

Appendix D: Completed Cost Sheet

NEBRASKA DEPARTMENT OF TRANSPORTATION  
Cost Proposal Bid Sheet  
Request for Proposal Number R420-25  
Research Program Outreach and Administrative Assistance Services

Please indicate fixed hourly rate for each deliverable category. The deliverables will be paid as fixed payments upon completion and/or acceptance of projects. All costs necessary to satisfy the requirements of this RPF must be included in the pricing listed on this form. No invoice will be approved unless the associated deliverables have been approved by NDOT. Contractor will be paid based on actual amount of hours worked and travel reimbursement costs.

PRICING SUMMARY TABLE

	Description	Estimated Annual Usage/Hours	Per Hour	Total Cost
1	Research Summaries	125	\$ 86	\$ 10,750
2	News Polls	25	\$ 86	\$ 2,150
3	Program Fact Sheet	30	\$ 86	\$ 2,580
4	Administration Fees for Travel Reimbursement Process	50	\$ 86	\$ 4,300
			GRAND TOTAL	\$ 19,780

Travel reimbursement costs will be paid with proper documentation including but not limited to:

- 1. Dates of services
- 2. Amount of reimbursement
- 3. Name of traveler for each reimbursement
- 4. Origin & Destination for each reimbursement
- 5. Administrative cost for each reimbursement
- 6. Service provided
- 7. Receipts for travel expense reimbursements (if applicable)
- 8. Mileage (if applicable)





Certificate Of Completion

Envelope Id: 0B0D077E-BD1B-4471-9474-E99327146656		Status: Completed
Subject: Complete with Docusign: NDOT Proposal 7-10-25.pdf		
Source Envelope:		
Document Pages: 14	Signatures: 1	Envelope Originator:
Certificate Pages: 1	Initials: 4	Aiden Quinn
AutoNav: Enabled		1400 R St.
Envelopeld Stamping: Disabled		Lincoln, NE 68588
Time Zone: (UTC-06:00) Central Time (US & Canada)		aiden.quinn@unl.edu
		IP Address: 129.93.161.235

Record Tracking

Status: Original	Holder: Aiden Quinn	Location: DocuSign
7/18/2025 3:18:58 PM	aiden.quinn@unl.edu	

Signer Events

Ronda Alexander  
RALEXANDER3@UNL.EDU  
University of Nebraska  
Security Level: Email, Account Authentication (Optional)

Signature

*Ronda Alexander*  
  
Signature Adoption: Pre-selected Style  
Using IP Address: 208.127.240.223

Timestamp

Sent: 7/18/2025 3:29:25 PM  
Viewed: 7/18/2025 4:15:04 PM  
Signed: 7/18/2025 4:31:25 PM

Electronic Record and Signature Disclosure:  
Not Offered via Docusign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Envelope Sent	Hashed/Encrypted	7/18/2025 3:29:25 PM
Certified Delivered	Security Checked	7/18/2025 4:15:04 PM
Signing Complete	Security Checked	7/18/2025 4:31:25 PM
Completed	Security Checked	7/18/2025 4:31:25 PM

Payment Events

Status

Timestamps

Alian Kasabian

MERC Director

Research Data & Security Liaison

Survey Methodologist, Evaluator

ORCID: 0000-0001-6375-8925

Methodology and Evaluation Research Core Facility (MERC – RRID:SCR\_025551)

370D Prem S. Paul Research Center at Whittier School

University of Nebraska-Lincoln (UNL)

2200 Vine St. | Lincoln, NE. USA. 68583-0866

Office Tel: (402) 472-6145 | aliank@unl.edu

Education

- 2015 Ph.D., Sociology, UNL | *Minor: Survey Research and Methodology*  
Dissertation: "Capturing the Gendiverse: A Test of the Gender Self-Perception Scale, with Implications for Survey Data and Labor Market Measures"
- 2010 M.A., Sociology, UNL
- 2008 B.A., Psychology, California State Polytechnic University, Pomona

Recent Employment

- Office of Research and Innovation (R&I), UNL
  - Research Data and Security Liaison (October 2022 – present)
    - Providing support and direction around research data, creating tools, and advocating for researchers
    - Member of R&I Research Data team
  - MERC Director (July 2019-present) A non-profit service center focused on evaluation and data
    - Lead survey methodologist, REDCap administrator, ResearchMatch administrator
    - Provided oversight/direction/expertise for more than 170 projects
- Partners for Insightful Evaluation, Lincoln, Nebraska
  - Consultant (2019-present)

Selected Products

- Kasabian, Alian. 2024. "UNL + NSPM-33 April 2024 Update." Prepared for the NU Office of the President.
- Kasabian, Alian, and Debbie Miller. 2023. "USDA Small Business Innovation Research (SBIR) Program 2023 Phase II Commercialization Survey Report." Prepared for U.S. Department of Agriculture, National Institute of Food and Agriculture (NIFA), Small Business Innovation and Research.
- Kasabian, Alian, and Mindy Anderson-Knott. 2023. "[2023 Adolescent Health Report](#)." Prepared for Prepared for Partners for Insightful Evaluation.
- Educate, Peter, and Alian Kasabian. 2023. "Produce Survey Report." Prepared for UNL Extension.
- Kasabian, Alian. 2019. "Nebraska Team Nutrition 2019 Breakfast Survey: Food Service Professionals." Prepared for the Nebraska Department of Education.

Selected Publications

- Hill, Patricia Wonch, Alian Kasabian, Mindy AndersonKnott, & Amy Bearskin-Painter. 2017. "Making it Work: Adaptations for Indigenous Partnerships." In K. Dombrowski & K. Gocchi Carrasco (Eds.) *Reducing Health Disparities: Research Updates from the Field*.
- Smyth, Jolene D., Kristen Olson, & Alian Kasabian. 2014. "The Effect of Answering in a Preferred Versus a Non-Preferred Survey Mode on Measurement." *Survey Research Methods* 8:137-52. \*Awarded best paper published in 2013-2014 by the European Survey Research Association.

Selected Presentations

- Kasabian, Alian. 2024. Communicating with Data. Invited workshop presentation at the Minority Health Disparities Initiative Conference, Lincoln, NE.
- Kasabian, Alian and Colleen Svoboda. 2023. Navigating Performance Management. Invited workshop presentation after the Nebraska Public Health Conference, Lincoln, NE.

**Kasabian, Alian.** 2023. Data Sharing Considerations in Substance Use Research. Invited presentation to the Rural Drug Addiction Research (RDAR) Center Seminar Series, Lincoln, NE.

**Kasabian, Alian.** 2022. Data Management. Invited presentation to LEAD Lunch and Learn Seminar Series at the University of Colorado Denver Anschutz Medical Campus, virtual.

**Kasabian, Alian.** 2022. Data Driven Prevention Programming. Invited presentation to the Nebraska

Collegiate Prevention Alliance Statewide Convening, Lincoln, NE.

**Kasabian, Alian.** 2022. IRB Basics. Invited presentation to LEAD Lunch and Learn Seminar Series at the University of Colorado Denver Anschutz Medical Campus, virtual.

**Kasabian, Alian.** 2018. Community Themes & Strengths: Early Childhood Health: Lancaster County Four Sector Needs Assessment. Invited presentation to the Prosper Lincoln Early Childhood Comprehensive Health Assessment Results Session. Lincoln, NE

## References

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Education

2020    Ph.D., Educational Leadership & Higher Education, University of Nebraska-Lincoln (UNL)

2011    M.A., Social Justice in Intercultural Relations & Training Design for Experiential Learning, SIT Graduate Institute

Current Employment

Location: University of Nebraska-Lincoln – Methodology & Evaluation Research Core (MERC) Facility Associate  
Director, Lead Qualitative Specialist (July 2022-present)

Location: University of Wyoming – School of Counseling, Leadership, Advocacy and Design, Education Research Program  
Lecturer, Introduction to Qualitative Research (January 2024-present)

Selected Projects

2022-2026: Nebraska Extension, Reddish (PI)  
*Farm/Ranch Divorce Assessment Surveys*

2024-2025: UNL Chancellor’s Office, Groskopf (PI) *Women in Agriculture Assessment*

2020-2024: NE Collegiate Prevention Alliance, Hopkins (PI)  
*Nebraska Assessment of College Health Behaviors*

Select Publications & Reports

2022-2023: US Department of Agriculture, Clarke (PI)  
*Agriculture Data Co-op Survey*

2021-2022: UNL Chancellor’s Office, Ross (PI)  
*Employee Health & Well-being Needs Assessment*

2021-2022: US Department of Agriculture, Kasabian (PI)  
*Small Business Innovation and Research (SBIR) Surveys*

2017: UNL Assoc. for Admin Development, Lanham (PI)  
*Organization Climate Survey*

Yao, C.W., Briscoe, K.L., & **Rutt, J.N.** 2020. In the Aftermath of a Racialized Incident: Exploring International Students of Color’s Perceptions of Campus Racial Climate. *Journal of Diversity in Higher Education*. DOI: 10.1037/dhe0000179 **Rutt, J.N.** and Roseberry, N. 2019. Improving Outcomes by Moving the Prevention Lens from Equality to Equity. (Book Chapter: *Reducing Health Disparities: Research Updates from the Field, Volume 3*). Syron Design Academic Publishing. ISBN: 978-0-578-49458-6.

Song, C., **Rutt, J.N.**, & Anderson-Knott, M. 2018. Widening the Disparity Gap: Differences in Outcomes for Racial and Ethnic Groups in Youth Substance Abuse Prevention Programming. *Journal of Child & Adolescent Substance Abuse*. DOI: 10.1080/1067828X.2018.1466749

Non-Peer Review Reports (limited audience)

Shadoan, S., & **Rutt, J.N.** 2024. University of Nebraska-Lincoln Summer Research Program Annual Evaluation Report. Report prepared for the UNL Office of Graduate Studies. 100 pages.

Goh, F., **Rutt, J.N.**, & Miller, D. 2023. Survey of Nebraska Farm and Ranch Divorce Cases Report. Report prepared for research team. 49 pages.

Halpine, K., **Rutt, J.N.**, Anderson-Knott, M. Gebhart-Morgan, L., Chleborad, L., Barmore, J., & Phan, V. 2023. Redesigning for Tomorrow: SHA/SHIP User Survey Report. Report prepared for the Nebraska Department of Health and Human Services. 100 pages.

**Rutt, J.N.**, Halpine, K., Anderson-Knott, M. Gebhart-Morgan, L., Chleborad, L., Barmore, J., & Van Hare, S. 2023. Redesigning for Tomorrow: Capacity Survey Report. Report prepared for the Nebraska Department of Health and Human Services. 54 pages.

Kasabian, A., **Rutt, J.N.**, Todd, A., & Van Haute, K. 2022. USDA Small Business Innovation Research (SBIR) Program Phase II Commercialization Survey Report. Report prepared for the PI and the United States Department of Agriculture (USDA). 15 pages.

Miller, D., **Rutt, J.N.**, Kasabian, A., Arnold, M., Todd, A., & Van Haute, K. 2022. Mental Health & Well-being Survey Report. Report prepared for the UNL Chancellor and the Chancellor’s Diversity Commissions. 190 pages.

**Service**

2023-present     Senator. Staff Senate, UNL  
2014-2021        Staff Council Representative. Chancellor’s Commission on the Status of Women, UNL

**References**

Leilani A. Arthurs [Leilani.arthurs@colorado.edu](mailto:Leilani.arthurs@colorado.edu)  
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**EDUCATION**  
Ph.D., Health Promotion and Disease Prevention, University of Nebraska Medical Center, Omaha NE

Master of Arts, Sociology, University of Nebraska Omaha, Omaha NE

Master of Arts, Criminal Justice, Monmouth University, West Long Branch NJ  
Graduate Certificate, Homeland Security Administration, Monmouth University, West Long Branch NJ

Bachelor of Science, Justice and Law Administration, Western Connecticut State University, Danbury CT

**RECENT WORK HISTORY**  
Senior Evaluation Project Manager, University of Nebraska – Lincoln, Methodology and Evaluation Research Core Facility  
Research Specialist, University of Nebraska Public Policy Center

**SELECTED PROJECTS**  
2025 – Present: UNL Institute of Agriculture and Natural Resources  
*Annual Evaluation of Understanding Host, Microbial, Environmental, and Management Factors Towards Methane Mitigation*

2025 – Present: UNL School of Biological Sciences  
*Annual Evaluation of Develop Software Tools for the Integration of Genotype Specific RNA Splicing Variants, Microexon Alternative Splicing, and Phenotypic Variation in Plant Populations*

Educate, P. & **Quinn, A.** 2025. "Develop SoftwareTools for the Integration of Genotype-Specific RNA Splicing Variants, Microexon Alternative Splicing, and Phenotypic Variation in Plant Populations: Annual Evaluation Report". Unpublished report. Lincoln, NE: University of Nebraska - Lincoln, Methodology and Evaluation Research Core Facility.

Bulling, D., Hoffman, S., Mantonya, K., & **Quinn, A.** (2024). Invent2Prevent program evaluation: Outcomes evaluation report. National Counterterrorism, Innovation, Technology, and Education Center, University of Nebraska Omaha; Center for Prevention Programs and Partnerships, Department of Homeland Security.

**Quinn, A.**, Bulling, D., Hoffman, H., and Mantonya, K. (2022). Literature review supporting the evaluation of the “Invent2Prevent” program. National Counterterrorism, Innovation, Technology, and Education Center, University of Nebraska Omaha; Center for Prevention Programs and Partnerships, Department of Homeland Security.

**SELECTED PUBLICATIONS AND REPORTS**  
2022 – 2025: Nebraska Department of Health and Human Services  
*Nebraska Ryan White Clinical Quality Improvement*  
2022 – 2025: Nebraska Department of Education *Implementation and Evaluation of Nebraska’s Emergency Operations Plan*  
2022 – 2025: US Department of Homeland Security  
*Implementation Evaluation of the Invent2Prevent Program*



Su, D., Ern, J., **Quinn, A.**, Walker, C., & Karsting, K. (2022). A statewide assessment of mental health needs and services among children in Nebraska. Nebraska Department of Health and Human Services.

## **REFERENCES**

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